ACS WASC/CDE MID-CYCLE PROGRESS REPORT PROCEDURES

The mid-cycle progress report is a concise compilation of all progress on closing the achievement gap and progress on the Schoolwide Action Plan/SPSA, with supporting evidence. The revised plan should include the integration of the critical areas for follow-up as they apply to the school's continuous improvement initiatives. In addition, the progress report should include the growth areas for continuous improvement that have already been addressed and currently are not in the Schoolwide Action Plan/SPSA.

Preparation of the School's Progress Report

The progress report should be prepared by the leadership team responsible for monitoring the Schoolwide Action Plan/SPSA. All stakeholders are expected to be involved in the process and should review and approve the report prior to the visit.

The school progress report template can be found on the ACS WASC website.

Progress Report Format

The school's progress report format is as follows:

I. Student/Community Profile Data

Include the following:

- Student/community profile that has been updated annually since the last full visit.
- From the analysis of the updated student/community profile, include the following;
  - An updated summary with implications of the data, including California Dashboard indicators, and identified student learner needs.

  → **Note**: See Task 2, ACS WASC/CDE Student/Community Profile Guide, of the ACS WASC/CDE Focus on Learning manual.

II. Significant School Changes and Developments

- Include a description of any significant changes and/or developments that have had a major impact on the school and/or any specific curricular programs since the last full visit.
- Describe the impact these changes and/or developments have had on the school and/or specific curricular programs.

III. Engagement of Stakeholders in Ongoing School Improvement

- Describe the process for developing, implementing, and monitoring the schoolwide action plan/SPSA and preparing the progress report.
  - How were stakeholders involved in developing the schoolwide action plan/SPSA?
  - How were stakeholders involved in implementing and monitoring the schoolwide action plan/SPSA?
  - How were stakeholders involved in the preparation of the progress report?

IV. **Progress on the Implementation of the Schoolwide Action Plan/SPSA**

The purpose of this section is to analyze progress on the identified school needs/identified student learner needs in the schoolwide action plan/SPSA since the last visit and to determine the impact on student learning and the continuous school improvement initiatives.

- Explain how the identified student learner needs have been addressed in the schoolwide action plan/SPSA.
- Provide a summary of progress and impact on student learning of the schoolwide action plan/SPSA identified school needs/identified student learner needs referencing the identified growth areas for continuous improvement. Cite relevant supporting evidence.
- Explain how the cited relevant supporting evidence led to your conclusions on progress and impact on student learning.
- ➔ **Note**: If any recommended growth areas were not included in the school's schoolwide action plan/SPSA, indicate what actions have been taken to address these issues and provide supporting evidence, including the impact on student achievement.

V. **Schoolwide Action Plan/SPSA Refinements**

- Based on the findings of the current progress report, further refine the schoolwide action plan/SPSA as needed and include a link to the updated schoolwide action plan/SPSA.

Prior to June 1, the school should submit a copy of the progress report to ACS WASC in a single pdf or Word document using the Document Upload link on the top navigation bar of the ACS WASC website: www.acswasc.org/document-upload/

Schools will receive a letter acknowledging receipt of the progress report. The school may be contacted in the event questions arise during the review process.