



# Accrediting Commission for Schools Western Association of Schools and Colleges

## INITIAL VISIT SAMPLE SCHEDULE

8:00 a.m.	Meeting with Principal
8:30 a.m.	Meeting with leadership regarding School Purpose and Major Organizational /Programmatic Aspects
9:30 a.m.	Brief tour
9:50 a.m.	Classroom visits
11:00 a.m.	Meeting with students
11:30 a.m.	Meeting with representative teachers (those that are free — possibly part of lunch)
12:30 p.m.	Meeting Board representatives
1:15 p.m.	Meeting with support staff for students (counselors, etc., depending on school)
2:00 p.m.	Meeting with representatives of support staff (custodial, etc.)
2:30 p.m.	Meeting with representative parents
3:15 p.m.	Synthesize findings
3:45 p.m.	Debrief with leadership (Sometimes a brief PowerPoint presentation for leadership or the entire staff can be helpful to explain accreditation)