



# Accrediting Commission for Schools

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## FOLLOW-UP MIDTERM REVISIT PROCEDURES

As a result of an On-site Midterm Review which takes place during the school's third year of accreditation, the WASC Commission may reaffirm a school's six-year term with the contingency that the school have a follow-up revisit the following year. On some occasions, schools will be required to complete another action determined by the WASC Commission; this type of action will be handled on a case-by-case basis by the WASC Office.

### Follow-up Progress Report

Schools required to have a Follow-up Midterm Revisit during the fourth year of the accreditation cycle must prepare a follow-up progress report prior to the visit. The report should address the unresolved areas of concern noted in the On-site Midterm Review visiting committee report. This progress report should be completed four- to five-weeks prior to the revisit. The school should send one copy of the report to each member of the Follow-up Midterm Revisit committee. The school should also send one copy of the report (on CD or hard copy) to: Executive Director, Accrediting Commission for Schools, 533 Airport Blvd., Suite 200, Burlingame, California 94010.

The progress report should be a concise report detailing the progress made on the unresolved or ongoing areas of concern. A description of any significant developments since the last visit and the impact these developments have had on the school or specific curricular programs should be included. All school stakeholders and shareholders should review the report prior to the submission of the report to WASC. Include the updated student/community profile and summary along with the current schoolwide action plan.

### Follow-up Revisit

The Follow-up Midterm Revisit is typically a one-day revisit led by either a WASC Commission member or the WASC Executive Director. The previously identified areas of concern will be examined, as needed, during the visit. The findings will be reviewed by the Accrediting Commission and an official letter will be sent to the school following the review.

Please feel free to contact us if you have any questions:

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